



भारत सरकार/GOVERNMENT OF INDIA

प्रधान मुख्य आयकर आयुक्त का कार्यालय, आंध्रप्रदेश व तेलंगाना
Office of the Pr. Chief Commissioner of Income Tax, Andhra Pradesh & Telangana
9 वीं मंजिल, 'D' ब्लॉक, आयकर शिखर, ए. सी. गार्ड्स, हैदराबाद-500004
9TH Floor, 'D' Block, IT Towers, A.C. Guards, Hyderabad – 500004.

वित्त अनुभाग / FINANCE SECTION

Telephone Phone No. 040-23425236, email-id: hyderabad.ito.hq.fin@incometax.gov.in

F.No.CCAP/ITO (F)/Ben.Fund/2023-24

Date: 03.07.2023

To,
All the Drawing & Disbursing Officers in AP & TS.

Sir/Madam,

- Sub: Deduction of half yearly Benevolent Fund contributions – Intimations – Regarding.
- Ref: 1). This office Memorandum in F.No. CCAP/ITO(F)/B. Fund/2012-13, dated 14-06-2012.
2). Minutes of the meeting of benevolent fund committee held on 12.11.2020, 25.03.2021 and 21.06.2023.

Please refer to the above.

2 As per this office memorandum referred above. it is to intimate that half yearly Benevolent fund contributions have to be made in the months of **January** and **July** every year.

3 In view of the above, you are requested to deduct the half yearly contributions from all the officers/staff in the month of **July, 2023** as per the table given below and directed to credit the same to A/c No. **10149783769, MICR : 500 002 032, IFSC : SBIN 000 2769** held in the name of **Income Tax Officer (HQ) (Finance) at SBI, Parishram Bhavan, Basheerbagh, Hyderabad**. An intimation in this regard may please be sent to this office with list of names of the officers/staff and also send an email to itofinsec@gmail.com for reconciliation of the accounts.

4. The cadre wise contribution details as decided by the benevolent fund committee is mentioned below for necessary action.

Sl.No	Members of Association	Amt of Contribution (Half Yearly)
1	Group 'A'	Rs. 1000/-
2	Group 'B'	Rs. 800/-
3	Group 'C'	Rs. 600/-
4	Upgraded Group 'C'	Rs. 400/-

5. Further, in the meeting of benevolent committee held on 21.06.2023, it is decided to enhance the quantum of relief as tabulated below.

Sl.No.	Cadre	Amount of grant till now (in Rs.)	Proposed grant (in Rs.) w.e.f. 21.06.2023
1	All Gazetted Officers	1,00,000/-	3,00,000/-
2	Non-Gazetted officials	1,50,000/-	3,00,000/-
3	In cases where the emoloyee has not completed qualifying service for pensionary benefits	50,000/- extra	3,00,000 plus 50,000 extra

Copy of the Minutes of the meeting of benevolent fund committee held on 21.06.2023 is enclosed herewith for your ready reference.

Encl: As above.

Yours faithfully,


(R. SATYA KRISHNA KUMARI)
Income Tax Officer (OSD) (Finance),
O/o. The Pr. CCIT, AP&TS, Hyderabad.

**MINUTES OF THE MEETING OF INCOME TAX EMPLOYEES BENEVOLENT FUND COMMITTEE
HELD ON 21.06.2023 IN ROOM No 211, A-BLOCK, 2nd FLOOR, IT TOWERS, HYDERABAD.**

The Benevolent Fund Committee meeting was held on 21.06.2023 under the Chairmanship of Shri B.Jaya Kumar, President, IRS association. The following officers/officials attended the meeting:

- (i) Shri B.Jaya Kumar - CCIT ,President, Chairman IRS Association
- (ii) Shri Thamba Mahendra - DCIT(HQ)(Admn) – Member, Ex-officio
- (iii) Smt. Satya Krishna Kumari R - ITO(OSD)(Fin.) – Member Secretary, Ex-officio
- (iv) Shri J. Shivaji Yadav, - ITO- President, ITGOA
- (v) Shri A. Vijay - ITI President, ITEF

2. The Chairman welcomed all the members of the meeting.

3. It has been decided that the Comprehensive Rules which were finalized in the meeting dated 04.06.2012, 22.05.2019, 12.11.2020 and 25.03.2021 shall be in force. The spouse/legal heir of the deceased employee will be given a grant as soon as death occurs, at the following amounts basing on the availability of funds:

S.No.	Cadre	Amount of Grant (in Rs.)
1.	All Gazetted Officers	1,00,000/-
2	Non- Gazetted Officials	1,50,000/-
3	In cases where the employee has not completed qualifying service for pensionary benefits	50,000/- extra

4. Keeping in view of the fact that the Fund has a balance of **Rs.35,25,137/-** as on 21.06.2023, it has been decided by the committee unanimously to provide the grant as applicable upto 20.06.2023 i.e. Rs.1,50,000/- to the spouse/legal heir of each of the following deceased employees as the documents are received recently.

S.No	Name of the deceased employee	Post Held	Office last worked	Date of Demise
1	Sri Ashutosh Sharma	MTS	Pr.CIT (AU-4), Hyderabad	29.11.2022
2	Sri Gatta Srinivasa Rao	NS	Pr.CIT, Vijayawada	18.01.2023

5. The quantum of fund which is being provided as financial aid to the family of the deceased employee was fixed in the year 2009 itself as tabulated in Para No.3. The same has not been enhanced even once since then. Therefore, it is not matching with the present day state of costs. In place of the Benevolent Fund, an alternate arrangement like taking a group insurance scheme of LIC or any other company for all the employees, which will ensure quick and bulk payment in the event of any casualty or enhancement of quantum of relief from the Fund is discussed. After deliberating upon the above two alternates, the committee has decided to continue with present system till that time, an

alternate arrangement is made and also decided to enhance the quantum of relief with effect from 21.06.2023 as given below:

S.No	Cadre	Amount of grant till 20.06.2023 (in Rs.)	Proposed grant (in Rs.)
1.	All Gazetted Officers	1,00,000/-	3,00,000/-
2	Non- Gazetted Officials	1,50,000/-	3,00,000/-
3	In cases where the employee has not completed qualifying service for pensionary benefits	50,000/- extra	3,00,000/- plus 50000/- extra

6. As per the Comprehensive Rules dt.04.06.2012, whenever any officer/official of the Department serving in AP (present AP & Telangana states) region, **who has contributed for the benevolent fund** passes away, the particulars of the death of employee should be reported to the Member-Secretary [ITO(Hqrs)(Fin.)] in writing by the DDO concerned/Head of Office/Family members of the deceased employee/employee association. Also, it is to be clearly brought out whether the deceased employee has completed the qualifying service for the pension benefits. However, as such information is not being reported, it has been decided by the committee unanimously that in case of any casualty, particulars of the death of the employee must be reported by the DDO of the respective office where employee last worked.

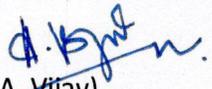
7. The meeting concluded with a vote of thanks to the chairman.


(B. Jaya Kumar)
Chairman
President, IRS Association


(Satya Krishna Kumari R)
Member Secretary
O/o Pr.CCIT, AP & TS, Hyd.


(Thamba Mahendra)
Member
DCIT (HQ)(Admn)
O/o Pr.CCIT, AP & TS, Hyd.


(J. Shivaji Yadav)
Member & President, ITGOA


(A. Vijay)
Member & President, ITEF